

## Welcome to Our Online Giving Portal

<https://providencediocese.thankyou4caring.org/>

We accept gifts by Credit Card or by Direct Debit from your bank account.

Please Login if you previously registered or select “register now” to setup an online profile. You don’t have to register to make a new gift, make a payment on a pledge or update your credit card number, but we do recommend registering so you may gain convenient access to your recent giving history. If you prefer not to register at this time simply select the program you require on the bottom half of the page.

### **Make a NEW Gift:**

- Under Donation Information, enter your gift amount *or* (if listed) select a gift amount from the suggested giving levels or select “Other” and enter an amount of your choice in the box to the right. This will be the full amount of your annual pledge *or* one time gift.
- Select your designation from the drop down menu
- Type of gift: One Time Gift will be charged in full today **OR Monthly** - to pay in installments.
  - For Monthly - enter the number of installments you would like (you must enter at least 2 installments). Be sure to check that the Installment amount shown in the box on the right is what you wish your monthly installment to be.
  - Select a Start Date and we will charge the first installment on the **next** 20<sup>th</sup> of the month, however, if today is the 20<sup>th</sup> your card will be charged today. The Ending date will be noted alongside.
- Enter a note in the Comments box if you wish to inform us of anything

### **Billing Information:**

- Your profile information will be pre-filled if you registered. If you did not register, please complete this information.

### **Payment Information:**

- Select Credit Card and enter your credit card information or select Direct Debit and enter your bank account information
- If your company will match your gift, check the box and enter your Company name. A Matching Gift intention will be added to your record with this gift.
- Hit “Donate Now”. You will receive an on-screen confirmation and an email confirmation.

If you set up a new registration please allow a day or 2 for us to link your login to your record. You can then return to use the features of our online portal.

[LOGOUT](#) when you have finished!

As always, if you have any questions please contact the Office of Stewardship and Development at (401) 277-2121.

Thank you so much for your support

## Make a Payment on a pledge:

- Under Pledge Payment Information enter the payment amount.
- Select your designation from the dropdown

### Billing Information:

- Your profile information will be pre-filled if you registered. If you did not register, please complete this information.

### Payment Information:

- Select Credit Card and enter your credit card information or select Direct Debit and enter your bank account information
- Hit “Donate Now”. You will receive an on-screen confirmation and an email confirmation.
- This payment will be applied to your pledge

## Update Your Credit Card:

- Enter your pledge balance (you may have been sent a letter with this information or you can go to View Giving History to get the amount or call us in the office)
- Select the Pledge campaign year from the dropdown
- Enter the number of installments you would like (you must enter at least 2 installments). Be sure to check that the Installment amount shown in the box on the right is what you wish your monthly installment to be.
- Select a Start Date and we will charge the first installment on the **next** 20<sup>th</sup> of the month, however, if today is the 20<sup>th</sup> your card will be charged today. The Ending date will be noted alongside.
- Enter a note in the Comments box if you wish to inform us of anything

### Billing Information:

- Your profile information will be pre-filled if you registered. If you did not register, please complete this information.

### Payment Information:

- Select Credit Card and enter your credit card information or select Direct Debit and enter your bank account information
- Hit “Donate Now”. You will receive an on-screen confirmation and an email confirmation.
- The new credit card (or bank account information) will be applied to your pledge

[LOGOUT](#) when you have finished!

As always, if you have any questions please contact the Office of Stewardship and Development at (401) 277-2121.

Thank you so much for your support